

**WASHINGTON ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION
EXECUTIVE BOARD MEETING MINUTES
SEATAC HOLIDAY INN EXPRESS
MAY 21, 2011**

Call to Order and Roll Call: President Sarah McCoy called to order the meeting of the Washington Association for Career and Technical Education at 9:00 a.m. on Saturday, May 21, 2011. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

The following persons were present:

Executive Committee

President..... Sarah McCoy
President Elect Dennis Conger

Executive Board Representatives

Administration Michael Christianson
Postsecondary Kim Bartel for Jan Bowers
Agricultural Education.....Mike Smith
Business EducationLance Wrzesinski
Diversified Occupations..... Pam Reichel
Family and Consumer Sciences Roxanne McNerney
Career Guidance and Counseling..... Jennifer Fichamba
Marketing Education.....Matt Pakinas
Industrial Technology Education Karl Ruff
Skilled and Technical Sciences.....Ken Toney
Occupational Educators Tina Evans
Health Science Kari Duffy

Ex Officio

Awards Chair Vern Chandler

Staff

Executive Director Tim Knue
Executive Assistant.....Tess Alviso
Executive Assistant..... Franciene Chrisman

The following persons were absent:

Past PresidentDavid Kile

Guests

CTSOs.....Bruce McBurney
 FACSE Debby Strayer
 FACSE Michelle Greene
 OSPI..... Betty Klattenhoff
 WAAE..... Becky Wallace
 WADOT.....Betty Johnson
 WAME.....Jodi Galli
 WITEA..... Lew Keliher
 WSBEA..... Karen Hay
 WSBEA..... Susan Sears

Agenda Changes: No changes were made to the agenda.

Calendar Changes: Dennis Conger reviewed the calendar and the board gave updates. Tim reminded the Board that the Executive Board Inservice meeting on September 30 and October 1 is a two-day meeting.

Correspondence: Thank you from a DECA student that received the CTSO travel scholarship.

President Elect Nomination: Nomination form received from Lance Wrzesinski, WSBEA, Centralia College.

Consent Agenda: Mike moved that the consent agenda be approved as presented. The motion was seconded by Lance and carried. Tim reported that the Financial Committee found no red lights in reviewing the financial records.

Executive Session: The Board convened to executive session to conduct the executive director evaluation.

OSPI:

- 21st Century Learning Skills rollout at Summer Conference
- Leadership for All toolkit updated
- Common Core Standards presented at Summer Conference
- 7 new CTE courses
- HB 1710 CTE Strategic Plan workgroup specific membership
- Microsoft IT Academy – no cost to schools – two levels of certification
- Microsoft mentor for every district in state
- New brand for CTE
- \$2M hit in Tech Prep federal funding

WTECB:

- Biggest issue is Tech Prep cut
- Launch Year – dual credit
- HB 1546 Innovative Schools – easier to do STEM
- Pathways to Prosperity

CTSOs:

- Bruce presented reports from each of the CTSOs about recent activities, membership, and miscellaneous information
- Shift in how to fund and function
- National conferences in the next couple of months

2011-2012 Budget: Tim reviewed the proposed budget and stated that it was a conservative, balanced budget. Mike moved that the 2011-2012 budget be approved as presented. The motion was seconded by Roxanne and carried.

Out-of-State Travel: Mike moved that the out-of-state travel to ACTE conferences and seminars for the executive director and officers be approved. The motion was seconded by Lance and carried.

Review of Clock Hours: The inservice evaluation summaries were posted on the WA-ACTE website for review by the Board. Roxanne moved that the Executive Board reviewed the results of the evaluation summaries for all clock hour programs provided by WA-ACTE held between May 1, 2010, and April 30, 2011. The motion was seconded by Kim and carried.

ACTE Region V: Doug encouraged everyone to attend next year's Region V Conference in Jackson Hole, Wyoming, and the ACTE Convention in St. Louis. Region V awarded \$7,000 to seven states for mini-grants, which included Washington receiving \$1,500. He also encouraged us to submit applicants for the new leadership program.

Washington Career and Technical Education Foundation: Articles of Incorporation, Bylaws, and Policies and Procedures were included in the book. There are three open positions for the Board of Directors.

Professional Development Committee: An update was provided by Franciene in the books. OSPI will have a strong presence. Parking will be discounted.

Membership/Awards Committee: WA-ACTE membership for the month ending April 30, 2011, was 1,488 members...up 81 members from 2010. A survey will be sent out to the membership. A new membership brochure is in draft form until after Summer Conference. The awards social should be 1 ½ to 2 hours and the awards done in the first hour. A silent auction will be going on during the awards social. Vern encouraged the Board members to donate auction items. Award nominees will be evaluated by email and the Teacher of the Year finalists will be interviewed during the August committee meeting.

Legislative Committee: The resolutions will be edited and re-drafted for Summer Conference.

Section Updates:

WAVA

- Retreat coming up

Postsecondary

- Written report submitted
- Combined business and marketing program
- Articulation

WAAE

- Conference at the end of June
- Clear line of communication

WSBEA

- Will have to rearrange board
- BAM conference

CGCA

- Scholarship application
- No president elect

FACSE

- Written report submitted
- Retreat at Sleeping Lady
- Eliminate position of past president
- Added webmaster committee
- Four scholarships

WAME

- Launching curriculum alignment
- Member of the year
- DECA conference

WITEA

- Written report submitted
- Karl new president
- Conference in Wenatchee
- Highlight pathways to prosperity
- Rigor, relevance, and relationship
- Hands-on STEM

WASTS

- Rebuilding year
- Working on new strategic plan
- Fall small mini conferences in regional areas

WAOE

- Written report submitted
- Recruiting membership
- Four new board members
- General membership up
- Hosting Wednesday work-a-like breakfast – pay for 100
- Raffle for an iPad – given out at breakfast
- Would like change in dates for Summer Conference

HSCTE

- Webinar COE
- Website ready to go
- Awarded first award
- Massage therapist at Summer Conference
- CPR guidelines
- HOSA option

Executive Director:

- Gototraining
- ACTE Leadership Program
- Fall Conference ideas – dual credit, section workshops, ad hoc committee, narrow to one topic...common core, follow-up from Summer Conference, CTE/non-CTE teams, 21st Century skills
- Business Model Statement

For the Good of the Order: \$25 was collected for the Sunshine Fund.

Adjournment: The meeting was adjourned at 2:47 p.m.

Minutes submitted by: Tess Alviso, WA-ACTE Executive Assistant

Upcoming Meetings:

- **August 13, 2011 – SeaTac Hilton**
- **September 30 / October 1, 2011 – SeaTac Holiday Inn Express**